



## POST - Play work Practitioner

### Penicuik & District YMCA/YWCA

Provides and After School Care, Breakfast Club and Holiday Care service for children who attend Primary school and early High school in the Penicuik and surrounding areas.

You will provide, as an effective team member, a play setting for around 40 children per day, by organising and supervising a healthy, safe and stimulating play environment in which children can express them self freely.

#### **Main tasks:**

The Post holder will be responsible for the following areas:

- Creating a safe and stimulating play environment.
- Structuring materials and equipment.
- Ensuring all areas of Health and Safety are adhered to.
- Assisting in the organising of fun and creative activities, suitable for the ability and age of the children attending.
- Collect the children from schools when required.
- Prepare refreshments.
- Assist in the organisation of outings and external activities.
- Passing on relevant information to team members on any special requirements for children.
- Ensure activities are structured to include children with additional support needs.
- Ensuring there is anti-discriminatory practice in the play setting and activities being provided.
- Liaising closely between parents, children, schools.
- Identifying essential resources, materials etc.
- Attending meetings.
- Promote and protect the best interests of the company and maintain a harmonious relationship with parents and their children.
- Assist in the administration of medication as and when required.
- Administration of First Aid if appropriate.
- Attending any necessary training for the post.
- Any other duties discussed with the Line Manger.